Final Approved Content Weightages for Ministry of Defence- National University of Pakistan

Sr. No	Designation of the Post	Criteria and Subject Division	Subject % Weight
		As per the advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
	Deputy Registrar	Analytical Reasoning	10%
		Administrative Law	10%
01		Report Writing	10%
	1108130101	Constitution of Pakistan	10%
		Administrative Procedures	10%
		Principal of Management	15%
		Strategic Management	15%
		As per the Advertisement	100%
	Deputy Treasurer	Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
		Analytical Reasoning	10%
		Quantitative	10%
02		Finance	15%
		Accounting	15%
		Management	10%
		Business Statistic	10%
		Business Communication and Report Writing	10%
		As per the Advertisement	100%
	Deputy Controller Examination	Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	30%
		Analytical Reasoning	10%
03		Quantitative	10%
		Academic Regulations and Compliance	10%
		Fundamentals of Management	15%
		Education Management	15%
		Examination Policies	10%
		As per the Advertisement	100%
04	Assistant Registrar	Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
		Analytical Reasoning	10%
		Management	10%

		Constitution of Pakistan	10%
		Administrative Procedures	10%
		General Knowledge	15%
		Administrative Law	15%
		English Legal Language	05%
		Basic Computer Knowledge (MS Office)	05%
		As per the Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
		Analytical Reasoning	10%
	A ~~*~4~~4	Quantitative	10%
05	Assistant	Finance	15%
05	Treasurer	Accounting	15%
		Management	10%
		Business Statistic	10%
		Business Communication and Report	05%
		Writing	
		English Legal Language	05%
		As per the Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
		Analytical Reasoning	20%
	Assistant	Quantitative	10%
06	Controller	General Knowledge (Pakistan Studies)	10%
00	Examination	Basic Computer Knowledge (MS-Word,	05%
		Excel & PowerPoint)	
		Examination Policies	05%
		Education Management	15%
		Fundamentals of Management	10%
		English Legal Language	05%
	Assistant	As per Advertisement	100%
07	Professor	Verbal Reasoning (English Grammar,	25%
(a)	(Management	Vocabulary and Comprehension)	
	Science)	Analytical Reasoning	10%

		Subject		65%
		i. Fina	nce	
			ounting	
			keting	
			agement	
			ntitative Techniques	
		_	ness Research Methods	
			ness Communication and	
		-	ort Writing nomics	
				100%
		_	vertisement	
			asoning (English Grammar,	25%
			y and Comprehension)	100/
		Analytical	Reasoning	10%
		Subject		65%
			puter Communication and	
0=0	Assistant		vorks	
07(b	Professor		puter Architecture & Assembly	
)	(Computer	· ·	guage	
	Science)		ory of Automata and Formal	
		_	guages	
			lbase Systems	
		_	rating Systems	
			Structures and Algorithms	
		vii. Soft	ware Engineering &	
		Deve	elopment	
			vertisement	100%
			asoning (English Grammar,	25%
			y and Comprehension)	
		Analytical	Reasoning	10%
		Subject		65%
			erimental Psychology	
	Assistant	ii. Soci	al Psychology	
07(c)	Professor	iii. Pers	onality Theories	
	(Psychology)	iv. Men	tal Health and	
		Psyc	chopathology	
		v. Clin	ical Psychology	
		vi. Deve	elopmental Psychology	
			earch Methods and Statistics	
		viii. Psyc	chological Testing	
		_	rological Bases of Behavior	

		x. Educational Psychology xi. Industrial and Organizational Psychology	
		As per Advertisement	100%
		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	25%
		Analytical Reasoning	10%
		Subject: Literature	40%
07(d	Assistant Professor (English)	 i. Literary Movements ii. Poetry/ Poets iii. Drama/Dramatists iv. Novel/Novelists v. Prose/Prose-writers vi. Short story/ Writers vii. Criticism/Critics viii. History of English Literature ix. Postcolonial/Postmodern literature in English 	
		Linguistics: i. Syntax ii. Semantics iii. Pragmatics iv. Sociolinguistics v. Psycholinguistics vi. Phonetics and Phonology vii. Morphology	25%
		As per Advertisement	100%
00	Lecturer	Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	15%
08	(Management	Analytical Reasoning	15%
	Science)	General Knowledge	10%

		Subject	60%
		i. Finance	0070
		ii. Accountingiii. Marketing	
		iv. Management	
		v. Quantitative Techniques	
		vi. Business Research Methods	
		vii. Business Communication and	
		Report Writing	
		viii. Economics	
		Verbal Reasoning (English Grammar,	15%
		Vocabulary and Comprehension)	
		Analytical Reasoning	15%
		General Knowledge	10%
		Subject	60%
		i. Computer Communication and	
	Lootumon	Networks	
09	Lecturer (Computer Science)	ii. Computer Architecture &	
09		Assembly Language	
		iii. Theory of Automata and Formal	
		Languages	
		iv. Database Systems	
		v. Operating Systems	
		vi. Data Structures and Algorithms	
		vii. Software Engineering &	
		Development	
		As per Advertisement	100%
		Verbal Reasoning (English Grammar,	15%
		Vocabulary and Comprehension)	
		Analytical Reasoning	15%
		General Knowledge	10%
		Subject	60%
10	Lecturer	i. Experimental Psychology	
	(Psychology)	ii. Social Psychology	
		iii. Personality Theories	
		iv. Mental Health and	
		Psychopathology	
		v. Clinical Psychology	
		vi. Developmental Psychology	
		vii. Research Methods and Statistics	

		viii. Psychological Testing ix. Neurological Bases of Behavior x. Educational Psychology xi. Industrial and Organizational Psychology	
		As per Advertisement	100%
		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
		Analytical Reasoning	10%
		Quantitative	05%
11	Front Office Executive	Basic Computer Knowledge (MS-Word, Excel, PowerPoint)	20%
		Fundamentals of IT	10%
		Simple Letter Drafting	10%
		General Knowledge	10%
		Islamiyat/ Ethics	10%
		English Legal Language	05%
		As per Advertisement	100%
		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
	D	Analytical Reasoning	10%
12	Personal Assistant	Quantitative	20%
12		Basic Computer Knowledge (MS-Word,	15%
		Excel, PowerPoint)	
		Fundamentals of IT	15%
		Simple Letter Drafting	10%
		Islamiyat/ Ethics	10%
		As per Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
		Analytical Reasoning	10%
13	Superintenden t	Quantitative	10%
		Basic Computer Knowledge (MS-Word, Excel, PowerPoint)	15%
		Fundamentals of Management	15%
		Team Management/ Time Management	10%
		General Knowledge	10%

		Record Keeping	10%
		As per Advertisement	100%
14		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
		Quantitative	20%
	Stenographer	Basic Computer Knowledge (MS-Word,	15%
		Excel, PowerPoint) Fundamentals of Management	10%
		Fundamentals of Management	
		Team Management/ Time Management	10%
		General Knowledge	10%
		Record Keeping	15%
		As per Advertisement	100%
		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
		Quantitative	10%
	Tachwical	Fundamentals of Management	10%
15	Technical	General Knowledge	10%
	Assistant	Basic Computer Knowledge (MS-Word,	15%
		Excel, PowerPoint)	
		Islamiyat/ Ethics	15%
		Fundamentals of IT	15%
		Team management	05%
	Assistant Accounts	As per Advertisement	100%
		Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
		Analytical Reasoning	10%
		Quantitative	10%
16		Basic Computer Knowledge (MS-Word, Excel, PowerPoint)	10%
		Financial Accounting	10%
		Cost Accounting	10%
		Auditing	10%
		Business Taxation	10%
		Financial Management	10%
		As per Advertisement	100%
	Statistical Assistant	Verbal Reasoning (English Grammar, Vocabulary and Comprehension)	20%
17		Analytical Reasoning	10%
1/		Quantitative	10%
		Introduction to statistics	10%
		Probability Probability	10%
		1 1 O O a O I I I I I	10/0

		Probability Distributions	10%
		Regression Analysis and Correlation	10%
		Analysis of variance and Designs of	100/
		experiments	10%
		Sampling Techniques	10%
		As per the Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
	D 4 E 4	Quantitative	20%
10	Data Entry	IQ	15%
18	Operator	Basic Computer Knowledge (MS-Word,	15%
		Excel, PowerPoint)	
		Fundamentals of IT	20%
		General Knowledge / Pakistan Studies	10%
		Islamiat/Ethics	
		As per the Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	2070
	Laboratory Attendant	Analytical Reasoning	10%
19		Quantitative	10%
		Biology (Matric-Level)	15%
		Physics(Matric-Level)	15%
		Chemistry (Matric-Level)	20%
		General Knowledge	10%
	Laboratory Assistant	As per the Advertisement	100%
		Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	2070
		Analytical Reasoning	10%
20		Quantitative	10%
		General Knowledge	10%
		Equipment and tools of Laboratory	15%
		Laboratory Techniques	15%
		Everyday Science	20%
		As per the Advertisement	100%
	Upper Division Clerk	Verbal Reasoning (English Grammar,	20%
		Vocabulary and Comprehension)	
21		IQ	15%
		Basic Computer Knowledge (MS-Office)	20%
		Islamiat	10%
		General Knowledge	15%

		Record Keeping	10%
		Simple Letter Drafting	10%
	Driver	As per the Advertisement	50%
		General Knowledge	10%
22		Islamiyat/Ethics	10%
		Pakistan Studies	10%
		Job Related	20%
		As per the Advertisement	50%
	Naib Qasid	General Knowledge	10%
23		Islamiyat/Ethics	10%
20		Pakistan Studies	10%
		Office Manners	20%