Approved Content Weightages for Women University Mardan

Sr. No	Designation of the Post	Criteria and Subject Division	Subject % Weight
01	**Assistant Programmer (BPS-16)**	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		Analytical Reasoning	10%
		IQ	10%
		Programming Fundamentals	10%
		Object Oriented Paradigm	10%
		Software Engineering & Development	10%
		Database Systems	10%
		Database Backup & Recovery	10%
		DB/SQL Expertise (integration)	10%
02	**Computer Operator (BPS-16)**	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		Analytical Reasoning	10%
		IQ	10%
		Basic Computer Knowledge	10%
		Operating Systems	10%
		Computer Communication and networking	10%
		Hardware and Software	10%
		Fundamentals of IT	10%
		General Knowledge	10%
03	**Accountant (BPS-16)**	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		IQ	10%
		Analytical Reasoning	10%
		Fundamentals of Economics	10%
		Cost Accounting	10%
		Advance Accounting	10%
		Business Law & Taxation	10%
		Business Mathematics & Statistics	10%
		General Knowledge	05%
		Islamiyat/Ethics	05%
04	**Office Assistant (BPS-16)**	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		IQ	10%
		Basic Computer Knowledge (MS-Word, Excel, PowerPoint)	10%
		Record Keeping	10%
		Fundamentals of Management	15%
		Inventory Management	10%
		Administrative Procedures	15%
		Islamiyat/ Ethics	10%
05	**Senior Clerk (BPS-14)**	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		Analytical Reasoning	10%
		Basic Computer Knowledge (MS Word, Excel,	20%

Sr. No	Designation of the Post	Criteria and Subject Division	Subject % Weight
		Web Surfing)	
		Simple Letter Drafting	10%
		Record Keeping	10%
		General Knowledge	15%
		Islamiyat/ Ethics	15%
06	JUNIOR CLERK BPS-11	**As per the Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		IQ	10%
		Basic Computer Knowledge (MS-Word, Excel, PowerPoint)	10%
		Record Keeping	10%
		Simple Letter Drafting	10%
		Islamiyat/ Ethics	10%
		Skill Test	30%
		Typing Speed (30w.p.m)	
07	Assistant Registrar (BPS-17)	**As per Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		Analytical Reasoning	10%
		General Knowledge	10%
		Competition Law	20%
		Corporate Law	10%
		Principles of Administrative Law	20%
		English Legal Language	10%
08	Nursery Assistant (BPS-11)	**As per Advertisement**	**100%**
		Verbal Reasoning	10%
		English Grammar	10%
		Analytical Reasoning	10%
		IQ	10%
		Basic Computer Knowledge (MS-Word, Excel & PowerPoint)	10 %
		Communication Skills	15 %
		Organizational Behavior	10 %
		Office Management	15%
		Islamiyat/ethics	10%

Sr. No	Designation of the Post	Criteria and Subject Division	Subject % Weight
01	Sub-Engineer (Civil)	**As per Advertisement**	**100%**
		Verbal Reasoning	20%
		Analytical Reasoning	10%
		IQ	10%
		Engineering Drawing	10%
		Engineering Surveying	10%
		Transport Planning & Engineering	10%
		Mechanics of Solids	10%
		Construction Planning and Management	10%
		General Knowledge	05%
		Islamiyat/Ethics	05%