



WALLED CITY OF LAHORE AUTHORITY

SITUATIONS VACANT

Applications are invited from suitable candidates for appointment on contract basis against the following posts:

Sr. No.	Name of The Post	BPS	No. of Posts	Qualification & Experience
1	Deputy Director (IT)	18	1	(i) Master in Information Technology, or (ii) Master in Computer Science. (iii) Minimum five years of relevant experience.
2	Deputy Director (Tourism & Events)	18	1	(i) MBA in Marketing; or (ii) Master's in Tourism and Hospitality Management; or (iii) Masters in Social Sciences. (iv) Minimum five years of relevant experience.
3	Deputy Director (Land Records & Property Transfer)	18	1	(i) Master's Degree in Social Sciences; or (ii) LLB; or (iii) Bachelor of Architecture. (iv) Minimum five years of relevant experience
4	Cultural Heritage Specialist	18	1	(i) Master's degree in History or Archeology; or (ii) Bachelor of Architecture; or (iii) B.Sc. in Civil Engineering. (iv) Minimum five years of relevant experience
5	Deputy Director (Licensing & Recovery)	18	1	(i) MBA in Finance (ii) Minimum five years of relevant experience.
6	Assistant Director (IT)	17	1	(i) MIT; or (ii) MCS; or (iii) Bachelor (Hons) of Science in Computer Sciences.
7	Assistant Director (Building Control & Commercialization)	17	1	(i) B.Sc. in Civil Engineering; or (ii) Bachelor of Architecture.
8	Assistant Director (Architect)	17	1	Bachelor of Architecture.
9	Assistant Director (Engineering)	17	1	B.Sc. in Civil Engineering.
10	Assistant Director (Electrical Engineering)	17	1	B.Sc. in Electrical Engineering.
11	Assistant Director (Tourism & Events)	17	1	(i) MBA in Marketing; or (ii) Masters in Tourism and Hospitality Management; or (iii) Masters in Social Sciences.
12	Assistant Director (Crafts & Culture)	17	1	(i) Bachelor (Hons.) in Fashion and Design; or (ii) Bachelor (Hons.) in Fine Arts
13	Assistant Director (Media & Marketing)	17	1	MBA in Marketing or Finance.
14	Assistant Director (Transport & Procurement)	17	1	(i) MBA in Finance; or (ii) Master's degree in Social Sciences.
15	Assistant Director (Enforcement)	17	1	(i) MBA in Human Resource; or (ii) Master's degree in Social Sciences.
16	Graphic Designer	16	1	(i) Bachelor (Hons.) of Fine Arts; or (ii) Bachelor (Hons.) in Graphic Design.
17	Field Superintendent	16	2	(i) Diploma in Associate Engineering (Civil). (ii) Three years of relevant experience
18	Marketing Officer	16	1	MBA in Marketing
19	Sub-Engineer	16	1	(i) Diploma in Associate Engineering (Civil / Electrical). (ii) Three years of relevant experience
20	Tourism Officer	16	3	(i) Bachelor's degree in Science or Bachelor's degree in Arts (ii) Three years of relevant experience Preference will be given to the degree holders of Architect
21	Senior Scale Stenographer	16	2	Bachelor's with a speed of 45 words per minute of typing or 70 words per minute of shorthand.
22	Office Assistant	16	4	(i) Bachelor's degree in Science or Bachelor's degree in Arts. (ii) Two years of relevant experience. Preference will be given to the degree holders of Architect
23	Draftsman	14	1	(i) Diploma in Associate Engineering (Architecture). (ii) Two years of relevant experience.
24	AutoCAD Operator	14	1	(i) Diploma in Associate Engineering (Architecture). (ii) Two years of relevant experience.
25	Librarian	14	1	(i) Bachelor of Library Science; or (ii) Bachelor of Information Sciences / Information Technology.
26	Videographer	14	1	(i) Bachelor's Degree (ii) Two years of relevant experience.
27	Events Coordinator	14	1	(i) Bachelor's Degree (ii) Reasonable Experience.
28	Computer Operator	12	8	(i) ICS (ii) Two years of relevant experience.
29	Sub-Engineer/Building Inspector	11	1	(i) Diploma of Associate Engineering (Civil) (ii) Two years of relevant experience.
30	Field Activist	11	5	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
31	Record Keeper	9	1	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
32	Conservation Foreman	9	1	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
33	Driver (HTV/LTV)	9	14	(i) Secondary School Certificate with HTV or LTV driving license. (ii) Two years of relevant experience.

34	Supervisor Solid Waste	9	4	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
35	Security Supervisor	9	4	(i) Secondary School Certificate. or (ii) Ex- Service Man (iii) Two years of relevant experience.
36	Horticulture Supervisor	9	2	(i) Secondary School Certificate with one year floriculture diploma. (ii) Two years of relevant experience.
37	Store Keeper	9	5	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
38	Security Guard	8	30	(i) Secondary School Certificate; or (ii) Ex-Service man. (iii) Must be physically fit. Preference will be given to Ex- Service Man
39	Telephone Operator	8	1	(i) Secondary School Certificate. (ii) One year of relevant experience.
40	Tourist Guide	7	11	(i) Higher Secondary School Certificate. (ii) Two years of relevant experience.
41	Electrician	7	3	(i) Middle pass with one year electrician certificate or diploma. (ii) Two years of relevant experience.
42	Plumber	7	3	(i) Certificate for Plumber. (ii) Relevant Experience will be given preference.
43	Mali	3	2	(i) Literate. (ii) Two years of relevant experience.
44	Sweeper	1	8	Literate.
Total			137	

AGE LIMIT (In Years): (Shall be considered as on last date of submission of application).

- i. For Posts in BPS-18 is 26 to 40
- ii. For Posts in BPS-17 is 21 to 28
- iii. For Posts in BPS-16 and below is 18 to 25
- iv. Upper age limit up to five (5) years for male candidates and eight (08) years for female candidates will be relaxed as per Government of the Punjab, S&GAD Department circular letter No. SOR-I(S&GAD)9-36/81 dated 14.11.2006.
- v. The maximum/ upper age limit as mentioned above shall be raised by ten (10) years for disabled person to be appointed against quota for disabled.

NOTE:

1. Preference will be given to the candidates having higher qualification and ample experience in relevant field.
2. The Candidates already working in the Government/Semi Government Organization should apply through proper channel and must produce NOC issued by their employer with the application.
3. Minorities, Disabled and Women Quota (where applicable) will be observed as per Government policy.
4. WCLA has the right to increase/decrease number of posts or reject any post without any notice.
5. WCLA reserves the right to accept or reject any application without mentioning/ assigning any reason.
6. Only short listed candidates will be called for written test/interview. No TA/DA will be admissible.
7. Contract period for the aforementioned posts will initially be up to three years, extendable on the basis of performance.
8. Prescribed experience shall be counted after acquiring the requisite educational qualification.
9. If candidate is interested to apply for more than one posts, a separate set of application may be forwarded otherwise the application will not be entertained.
10. The degrees should be issued by the HEC Recognized University/Institution.
11. Candidates shall present original documents (CNIC, Domicile, Degrees, and Experience Certificates) along with a set of attested copies of all the relevant documents, at the time of interview/test.

HOW TO APPLY:

1. Interested Candidates who fulfill the criteria may visit NTS website (www.nts.org.pk) to apply for all posts.
2. Please download the Application Form(s) and deposit slip from NTS website (www.nts.org.pk), pay the prescribed test fee in any branch of Meezan, MCB, HBL and ABL.
3. Test fee is non-refundable and non-transferable.
4. Candidates shall submit Application Form duly filled in along with test fee of Rs. 450 /- on a prescribed challan attached with the form, Copy of CNIC and two recent passport size photographs along with attested copies of educational certificates, domicile (Punjab) & experienced letters directly to NTS through courier to National Testing Service, 1-E Street 46, Sector I-8/2 Islamabad.
5. After the expiry of stipulated date, no application will be considered.
6. Name of the applied post should be written boldly on the Top right corner of envelope.
7. Last date of submission of applications is 23-02-2017.
8. Roll No. Slips containing the information regarding test Centre, timings and test date shall be separately dispatched directly to candidate by NTS at least one week before the test.
9. Candidates can also download their roll no. slips from NTS website.
10. The list of the short listed candidates for the final interview along with the schedule of the final interview for all posts will be displayed on NTS website (www.nts.org.pk) and on WCLA website (www.walledcitylahore.gop.pk). All candidates are advised to regularly visit NTS and WCLA websites for the schedule of the final interview.
11. No Separate interview call and intimation will be made to the shortlisted candidates.
12. For any further information, please visit NTS website www.nts.org.pk, or call 051-8444441.

DIRECTOR ADMINISTRATION

IPL-1114

WALLED CITY OF LAHORE AUTHORITY