



**Request for Quotation (RFQ)**

**For**

**Provision of Services for Conduction of Test in Six  
Cities of Sindh**

**National Testing Service - Pakistan**

[www.nts.org.pk](http://www.nts.org.pk)

**September 22,2020**

## **1. General Terms & Conditions**

### **(i) Validity of the quotation**

All quotations and prices shall remain valid for a period of 90 days from the closing date of the submission of the quotation. However, the responding organizations are encouraged to state a longer period of validity for the quotation.

### **(ii) Currency**

All currency in the quotation shall be quoted in Pakistan Rupees (PKR).

### **(iii) Withholding Tax, Sales Tax and other Taxes**

The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax Laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by Government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the quotation.

### **(iv) Complete Arrangements**

All arrangements complete in all respects to be ensured and available for inspection latest by Friday October 16, 2020 and would remain in place till Sunday 5:00 pm on October 18, 2020.

## **2. Instructions for Responding Organizations**

### **(i) Communication**

Enquiries regarding this RFQ shall be submitted in writing/email to:

Project Director/ Senior Manager Administration

National Testing Service - Pakistan

# 96, Street # 4, H-8/1, Islamabad

Email: [dirproject@nts.org.pk](mailto:dirproject@nts.org.pk)

Landline: 051-9269811

Cell : 0335-03336-52

### **(ii) Mode of Delivery and Address**

Quotations shall be delivered by hand or courier so as to reach the address given at section 2-i by the last date indicated for submission.

### **(iii) Submission of Quotation**

The complete Quotations rates of the below- mentioned items should be submitted on your company's letter head latest by October 7, 2020, before 11:00 am and would be opened on same day at 12:00 pm at National Testing Service - Pakistan. Quantities at the time of services may vary, WHT will be deducted as per Govt. Rules.

The Vendor will be responsible for the security of arrangements (Tentage) and cleanliness/ levelling of the area, where needed.

**Services Required**

S. No	Test City	No. of candidates
1.	Karachi	10000-12000
2.	Hyderabad	8000-10000
3.	Larkana	3500-4000
4.	Sukkur	4200-5000
5.	Mirpurkhas	1500-2000
6.	Nawabshah	2000-2500

S. No	Items Description
1.	Shamyana/ Canopy/ Arena.
2.	Qannat (Size: Standard).
3.	Durree/ Carpet/ Runner.
4.	Table for paper material placement (Two for each block of 600 candidates).
5.	Examination tables with cover sheets.
6.	Chairs (Foam) with 5 feet distance between each.
7.	Stage – One at each location (6).
8.	Water Cooler (3 for each block of 600 candidates).
9.	Glass (4 for each cooler).
10.	50 KVA Generator with fuel and technician as per requirement of each location.
11.	Pedestal Fans (1 for 20 candidates) with electrician.
12.	Mineral water bottles 500 ml (one for each candidate).
13.	Mineral water bottles 19 litre for parents.
14.	Walk through gates (Male and Female).
15.	Sanitizer at entrance.
16.	Audio sound system for announcements.
17.	One main stage for VIP (20-25 person) including head table covers at each city.
18.	Separate covered arrangements for parents 500 chairs for every 5000 candidates.
19.	Separate covered arrangements for 15-20 persons for candidates help at entrance.
20.	Separate covered arrangements for 20-30 persons of media.
21.	Refreshment room for client representative/VIPs Sofa and chairs including head tables with table covers for 30 to 50 persons.
22.	Appropriate light arrangements.