

## TENDER NOTICE HIRING OF TAX CONSULTANTS ON RETAINERSHIP BASIS FOR NTS PAKISTAN

National Testing Service – Pakistan, a non-profit organization, requires services of a reputable tax consultancy services and compliance firm /company on monthly retainer ship basis for following main tasks:

1. Preparation and filing of FED, periodic Income tax withholding statements and sales tax returns for Federal, Provincial and AJK, Tax year 2023-24.
2. Timely response to notices and orders issued /passed by the tax authorities, relevant to tax year 2023-24 and the following subsequent tax year.
3. Preparation and submission of documents and cases with Federal, Provincial and AJK tax authorities, relevant to tax year 2023-24 and the following subsequent tax year.
4. Representing in all cases with tax authorities and at all relevant forums till Appellate Tribunal Inland Revenue, relevant to tax year 2023-24 and the following subsequent tax year.
5. Tax Advice on different tax matters as sought by NTS.

Reputable and top rating tax consultants' firms dealing with direct and indirect taxes and having portfolio of large corporate customers are encourage to send their proposals within 15 days along with the fee quotes on monthly retainer.

Document can be obtained from National Testing Service - Pakistan (Plot # 96, Street # 4, Sector H-8/1, Islamabad) office during office hours from (9:00am - 4:00pm) on submission of CDR/PO/DD of Rs. 5000/- (Non-refundable), in favor of "National Testing Service - Pakistan", as the cost of Bidding Document.

Bids shall be submitted by **July 19, 2023 at 10:30 am** and will be opened on the same date at **11:00 am** on the below address in the presence of representatives of bidders who care to attend. All bids must be accompanied by earnest money @ 2% of total bid value in the form of CDR/PO/DD in the name of National Testing Service-Pakistan, Islamabad

All taxes shall be applicable as per Govt. rules.



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