



HOME DEPARTMENT GOVERNMENT OF THE PUNJAB

VACANCY ANNOUNCEMENT

Home Department, Government of the Punjab, requires the services of suitable Pakistani National of Punjab Province for the following posts on contract basis (Lump-sum pay package):

Sr. No.	Name of the Posts	Total number of vacant posts	Requisite qualification and experience as per service rule	Age
1.	Network Engineer PKR.75,000/-	03	MCS / MIT / Bsc Computer Science (04 years) Bcs (04 years) BS Electrical Engineering from HEC recognized University. Minimum Two years experience in LAN / WAN network trouble shooting with hands on experience of CISCO routers and switches plus experience of system and networks support is essential. Not: MCSE, A+ CCNA will be given on added advantage.	35 years Maximum
2.	Hardware Technician PKR.35,000/-	01	Intermediate with one year Diploma in computer hardware from any recognized institute. Or three years diploma (DAE) of electrical / electronic from TEVTA. Minimum three years hardware troubleshooting, installation experience with good command of computer installation, troubleshooting etc. knowledge of datacenter Powers standers will be on added advantage.	30 years Maximum
3.	Data Entry Operator PKR, 25,000/-	02	Intermediate from a recognized institute. With at least 6 months computer certificate /diploma. Proficiency in the use of MS Office and In-charge is must. At least 3 years Proven data entry working experience. Minimum 40 WPM typing speed.	30 years Maximum

Terms and Conditions:

1. Application Form can be downloaded from National Testing Service (NTS) website (www.nts.Org.pk).
2. Candidates shall submit Application form duly filled in along with test fee of Rs.500/- in favor of National Testing Service, copy of CNIC and two recent passport size photographs directly to NTS through courier on the address mentioned on Application Form.
3. Test Fee shall be paid in any branch of Mezan Bank, MCB, ABL& HBL on prescribed bank challan (attached with application form downloaded from NTS website).
4. Incomplete applications or applications carrying incorrect information shall be summarily rejected. Only those candidates who have completed their requisite degree are eligible to apply. Candidates to whom final transcript has not been issued shall not be considered.
5. Eligibility of a candidate shall be determined on the basis of his academics, NTS test (to be conducted by National testing Service) and interview by the Department.
6. Only short listed candidates on the basis of written test will be called for interview.
7. Last date of submission of application is 19.08.2017.
8. Roll No. Slips containing the information regarding test center, timings and test date shall be separately dispatched directly to candidate by NTS at least one week before the test.
9. Candidates can also download their roll no. slips from NTS website.
10. Candidates shall present original documents, along with a set of attested copies of all the relevant documents at the time of interview.

11. The appointments shall be made strictly on merit under the broad guidelines of the latest Recruitment Policy /Contract Appointment Policy of Government of the Punjab.
12. The applicant must be having a domicile of Punjab Province. Local residents will be given preference.
13. No TA/DA shall be given for test / interview.
14. No of posts can be enhanced in accordance with availability of vacant posts at the time of interview.

DEPUTY SECRETARY (DEVELOPMENT)
GOVERNMENT OF THE PUNJAB
HOME DEPARTMENT
(TEL.042-99212451)